m(ødm)

SENIOR PROJECT MANAGER

Firm: Mark Odom Studio
Contact Email: team@markodomstudio.com

Mark Odom Studio, is a well-established, full-service architecture and interiors firm based in Austin, Texas. Our diverse range of project work includes residential, creative office, mixed-use/multifamily, retail, and hospitality.

Job Description:
We have an opening for a full-time Senior Project Manager. The position will involve working on a wide variety of project types including mixed-use / multifamily, hospitality, commercial/office, & residential. We are particularly interested in candidates who feel that they have outgrown their current position and are looking for a higher level of responsibility and independence.

Qualifications Include:
+ Professional degree in architecture: 5-8 years of experience in architecture with a strong interest in materiality and interiors.
+ Multifamily / Hospitality experience required: Registered architect preferred.
+ Strong design skills: architecturally and graphically.
+ A strong understanding of each phase of the process (SD, DD, CD, and CA) as well as how to coordinate drawings, building materiality, building code, and detailing.
+ Knowledge of Revit — Adobe products — Blue Beam – Enscape/Lumion — graphic/rendering skills will be a bonus.
+ Strong verbal, written, and communication skills required.
+ A well rounded individual with a positive attitude and works well with a team.
+ Thrives in a collaborative work environment.
+ Interested in exploring design holistically looking at architectural exteriors, interiors, and landscape.

Responsibilities May Include:
+ Expected to lead design intent and coordinate project teams while managing expectations of clients.
+ Understanding of project budgets and how to lead the team with efficiency.
+ Client & Team management : coordinating and leading the team through the entire project.
+ The individual will be collaborating in a variety of project types and scales such as residential, commercial, and competitions.
+ Coordinating the preparation of project presentations, modeling, renderings, documentation, and permitting.
+ Ability to self start, verbalize questions during collaboration, and motivate.
+ Multitask and organize multiple projects in various phases.
+ Ability to help quality control on all projects in the office, outside of your own.

Benefits Include: healthy work-life balance, health benefits, 401k, vacation, and mentorship as a culture.
m(ødm) website: markodomstudio.com
Please submit resume and portfolio in PDF format to team@markodomstudio.com
We are not considering remote staff at this time.
No phone calls, please.